## UPLOAD YOUR CHILDS Sports Physical

In order to participate in the upcomign season, your child must have a recent sports physical on file. Physicals must be dated April 15th, or after to be considered a recent sports physical.

## **NEED ASSISTANCE?**

For registration questions, please email richmondyfc@gmail.com

## **OPTION A**

Navigate to www.RichmondYFC.com and login. You must login with the same email that you used to register your child.

02 Once logged in, you will enter into the User Dashboard of your account, also known as the "User Site Map". This dashboard gives you access to your profile information, ability to add family members, and see order history.

Navigate to "My Account" from the left hand menu. Then select "Members"

۵	User Site Map		
8	My Account	>	My Profile
2 <u>0</u> 20	Team Sites	~	Members
			Order History
¢	Messages	0	Enrollments
			Volunteer Shifts
Ë	Cart	0	Place Order

From your options of members, select the pencil icon next to the child that you need to submit the sports physical for.

Under the "Sports Physical" section, click "select" to upload your childs physical.

Select	